

# FAQs about Payments

## *What forms of payment does CCC accept?*

Payments may be made by check (personal or bank), money order, or cash. Credit cards are not accepted at this time. Large sums such as tuition should be made by check or money order. Please make certain your or your child's name is written on the check or money order to ensure proper credit to your account.

If you use online BillPay, please be aware that your payment is *not* an automatic transfer. The bank mails CCC a paper check. To ensure that the check arrives at CCC by the tuition due date on Fridays, please set your delivery date bi-weekly to the **Tuesday** before tuition is due. *However, even if your check is dated timely but we physically receive it after the tuition due date, you will be charged a \$25 late fee.*

## *Electronic Funds Transfer*

We now offer families the option of paying by an electronic transfer of funds. Families who are interested in using this service will receive the account and routing number for CCC tuition account. We must have this electronic transfer received by the tuition due date noted on the current Bi-weekly Tuition Schedule. **Please initiate transfers in advance, as we are charged additional fees for same-day transfers.**

## *I am also paying for a calendar/Blossoms' notebook etc. Can I pay that in one check with the tuition?*

Please make a separate payment for each item. Late payment charges and late pick-up fees which are listed on your tuition statement are the only payments that can be included with your tuition check. However, all payments may go into the tuition box.

## *When is tuition due? When is it considered late?*

Tuition is due by 5:30 PM every other Friday, with some exceptions for school closures. Tuition rates and due dates can be found [here](#). Any tuition payments placed in the tuition box after 5:30 PM on the due date are considered late and will be charged a \$25 fee.

## **I will be on vacation when tuition is due. Can I pay when I get back?**

Per policy established by the CCC Board of Directors, all late tuition payments are charged a \$25 fee. If you know your child will be out, please place a post-dated check in the tuition box. Your check will not be deposited until the tuition due date. EFT payments are another recommended option.

## **My child is sick today; can I pay tuition on Monday?**

As mentioned above, per policy established by the CCC Board of Directors, all late tuition payments are charged a \$25 fee. Last-minute tuition payment emergencies can arise when a child is sick, a car breaks down, a checkbook is left at home, etc...; to avoid late fees caused by these various situations it is recommended that you use EFT banking or get in the habit of dropping off your (post-dated) check earlier in the week.

## **My statement says I owe tuition on Friday but I paid it on Monday. What's going on?**

Early payments are not credited to your account until the day tuition is due, at the earliest. Statements may also go out before a late payment is credited.